

# GUIDE TO INCORPORATING SCRIPT NOTES

Incorporating script notes can be confusing, so let's take out some of the stress! Here's an effective and systematic approach to keeping track of the notes you are given on your screenplay. Amp up your productivity and make the process a whole lot easier!

## READERS

List who receives your script, what draft they read, the date you email it to them, and the date you are given feedback.

READER NAME	DRAFT NUMBER	DATE SUBMITTED	RESPONSE DATE

**FEEDBACK ORGANIZED BY CATEGORY**

<b>STORY &amp; PLOT</b>	

<b>STRUCTURE AND PACING</b>	

CONFLICT	

<b>TONE &amp; ATMOSPHERE</b>	

MISCELLANEOUS NOTES	



## MY THOUGHTS

Remember to thank your readers for their time and input!  
Congrats on your draft, and cheers to incorporating  
script notes!